

Job Title: External Affairs (Intern)

Job description and missions

JOB TITLE	EXTERNAL AFFAIRS (INTERN)
BUSINESS LINE	Corporate
DEPARTMENT	Government & Regulatory Affairs
REPORTS TO	Wang Ge
PRIMARY OBJECTIVES/ MISSION	To help create and maintain external relations, identify and develop target contacts
DESCRIPTION	<ul style="list-style-type: none"> To identify and develop target contacts to raise awareness of our work and expertise in priority areas To identify and develop social network opportunities to extend our impact and increase engagement To build relationships with relevant policymakers to help promote understanding of our work and key messages To monitor policy and regulation changes in energy industry
PERIOD	3-6 months
LOCATION	Shanghai

Interaction

INTERNAL INTERFACES	
EXTERNAL INTERFACES	Government, authority, institutions, universities

Required qualifications

EXPERIENCE / DIPLOMA	Bachelor / Master degree, Major in International Relations and Public Affairs, Foreign Languages and Literature
SKILLS / SPECIFIC KNOWLEDGE	Proficiency in English, 2 nd language in French is a plus
SPECIFIC BUSINESS UNDERSTANDING	

